

SOUTHGATE C.A.S.E. COMMISSION MINUTES

MEETING DATE: NOVEMBER 18, 2025

Meeting called to order: 5:34pm City Hall Caucus Room

Pledge of Allegiance: In unison

ATTENDEES:

CHAIR: Robin Craig

SECRETARY: Tammee Iverson

MEMBERS: Ana Mitchell, Marion Bolen, and Nanette Dodds

ABSENT: VICE CHAIR Cindy Burley, CORRESPONDING SECRETARY Nancy Gratz, COUNCILWOMAN,

LIAISON Karen George, FIRST LADY Kim Kuspa

MOTION TO ACCEPT OCTOBER 21, 2025, MINUTES: Ana Mitchell, 2nd Nanette Dodds

FINANCIAL: \$2,013.91 Current Balance (After \$180 taken out for Halloween Home Decorating Contests)

OLD BUSINESS:

HALLOWEEN HOME DECORATING CONTEST

1. Winner attendance is confirmed for award presentation at the November 19, 2025 City Council Meeting at 6:30pm

CHRISTIMAS HOME DECORATING CONTEST

- a. Using last year's flyer with updated dates

NEW BUSINESS:

VALENTINE'S DAY LOVE STORY CONTEST

1. Mayor supports this event.
2. Southgate residents only.
3. Flyer to go out mid-January.

TREE LIGHTING CELEBRATION SPONSORSHIP OPPORTUNITIES

1. Commission preference is to expand our participation in Harvestfest for 2026
 - a. Watch for reasonable or discounted craft items for kids or holiday/decorating to pick up and CASE will reimburse. If you're unsure, check with another CASE member.

EASTER EVENTS

1. Easter is April 5th, 2026
2. Events should be scheduled for weekend before
 - a. There are some items left from previous years, donations are always welcome

ANNOUNCEMENTS and UPCOMING EVENTS:

- November 29th through December 5th - Shop Small Spectacular & Scavenger Hunt
- December 1st – Southgate Elf on the Shelf Pierre returns
- December 5th @ 5:30pm – Tree Lighting and Winter Wonderland Train Rides (Santa arrives at 5:45pm; Rides 6:00pm through 9:00pm)
- December 6th – Winter Wonderland Train Rides (6:00pm through 9:00pm)
- December through January – Light Up the Park
- December 23rd – City Hall closes at Noon and will remain closed through January 1st, 2026
- December 31st – Noon Year's Eve Kids Event
- There is no December meeting

SWEARING IN OF CITY COUNCIL MEMBERS – Tonight in Council Chambers at 7pm

MOTION TO ADJOURN: Ana Mitchell, 2nd Marion Bolen at 6:18pm

MINUTES PREPARED BY: SECRETARY, TAMMEE IVERSON
DISTRIBUTED TO MEMBERS AND STAFF.